



Conditions of Entry for Public Misconduct Hearing

Misconduct Hearing: 11 December 2018

Location: Warrington Town Hall, Sankey Way, Warrington, WA1 1UH

A limited number of seats are available for members of the public and accredited press reporters/media representatives to observe proceedings. Due to limited availability, seats are issued on a first come first served basis.

You must arrive at the reception desk at Warrington Town Hall at least 15 minutes before the hearing is due to commence.

Members of the public (including accredited press reporters/media representatives) will be subject to conditions of entry. On arrival at the reception desk, you will be required to produce the following items a) photographic identification (such as a passport or driving licence) and b) proof of address (such as a recent utility bill unless item a) contains address details). Both items will be checked prior to entry.

Large bags and sharp objects will not be permitted. Anyone who is considered to be a security risk will not be allowed access.

Once this process has been completed, you will be issued with an identity badge which must be worn at all times whilst on the hearing venue premises. You must also comply with evacuation procedures which will be given to you on the day.

When leaving and entering the room in which the hearing is being conducted please do so quietly and in such a manner as to minimise any risk of disruption. You will be required to sign out and return your identity badge when leaving the building. If you wish to return to the proceedings at a later stage you will be subject of the same security checks.

Cameras: Camera and recording functions on other devices must not be operated inside the building. The taking of pictures and audio is forbidden within the hearing room. Failure to comply with this condition may result in you being directed to leave and escorted from the premises.

Smoking: Smoking is strictly prohibited on the hearing venue premises.

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Parking: There is limited parking at Warrington Town Hall, therefore members of the public attending will be required to park off site.

Start Times: Details of each hearing are published on the Cheshire Police & Crime Commissioner website. Members of the public and press are advised to check the website regularly for any changes to proceedings.

Adjournments: During the course of proceedings it may be necessary for the hearing to be adjourned. The Chair will announce the adjournment, the reason for it and, if possible, the time at which the hearing will reconvene. The hearing will break each day for lunch and members of the public and press will be escorted back to the reception desk. Should they wish to leave the premises, they must sign out and return the ID badge.

Refreshments: There are no refreshment facilities on site and members of the public and press will be expected to make their own arrangements. Food must not be consumed in the hearing room. Should members of the public and press wish to return for the afternoon they must arrive at least 15 minutes before the start time to undergo the necessary security checks.

Toilets: There are toilet facilities available. Disabled toilets are provided.

Conduct during the hearing: No one attending the hearing shall intervene in, or interrupt, the running of the hearing. If anyone behaves in a disorderly or abusive manner or otherwise act inappropriately in the view of the Chair you may be excluded from the remainder of the hearing.

The Chair can exclude any person they see fit for the whole or part of the proceedings and can impose any conditions they see fit relating to attendance in order to facilitate the proper conduct of those proceedings.

Witness: Where a person is to give evidence as a witness at the misconduct proceedings, they shall not be allowed to attend the proceedings before giving evidence.