



CHESHIRE & NORTH WALES POLICE DOG WELFARE SCHEME

ROLE DESCRIPTION

The roles and responsibilities of a Police Dog Welfare visitors are:

1. To adhere to the 'Memorandum of Understanding' and the 'Scheme Guidance' issued by the OPCC on commencement of the role;
2. To undertake visits (throughout the working week) in accordance with the 'Scheme Guidance' and training to check on the welfare of police dogs, particularly in relation to the RSPCA's 'Five Freedoms'. In addition, Police Dog Welfare visitors will be required to:
 - ✓ Attend programmed training days for police dogs and handlers held at various venues throughout Cheshire and North Wales;
 - ✓ Inspect the kennels located at Cheshire Constabulary's Dogs Unit located at Lane End Farm, Winsford;
 - ✓ Inspect police vehicles used to transport police dogs to ensure they are fit for purpose.
3. To complete a report form on the visit, ensuring that all relevant information, including any issues or problems, are recorded accurately, clearly and concisely to ensure that any issues relating to dog welfare can be addressed by the OPCC;
4. To maintain professional working relationships with OPCC staff and police officers/staff;
5. To complete and submit expense claims in-line with the scheme guidelines;
6. To attend the annual Police Dog Welfare Scheme meeting and other training sessions as required by the OPCC (please note that these will take place during the working week);
7. To undertake all reasonable instructions requested by the Chief of Staff.