

# JOINT AUDIT ADVISORY COMMITTEE



**Date:** Wednesday, 30<sup>th</sup> November 2022

**Time:** 13:00

**Venue:** OPCC Meeting Room, Cheshire Constabulary Headquarters, Clemonds Hey, Winsford, CW7 2UA

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Any member of the public who wishes to observe this meeting is asked to register their interest by midday on **Monday, 28<sup>th</sup> November 2022** via email to [police.crime.commissioner@cheshire.police.uk](mailto:police.crime.commissioner@cheshire.police.uk). A link to enable access to the meeting and joining instructions will then be provided to all attendees in advance of the meeting.

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## AGENDA

### Part 1 - Public Items

### Contact

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| <p>1. <b>Minutes of the Joint Audit Advisory Committee</b><br/><i>To approve the minutes of the Joint Audit Advisory Committee held on 29<sup>th</sup> September 2022.</i></p> <p>2. <b>Action Log</b><br/><i>To consider the attached action log update.</i></p> <p>3. <b>Police &amp; Crime Commissioner and Chief Constable Update</b></p> | <p><i>P Bearpark</i></p> <p><i>P Bearpark</i></p> <p><i>D McNeilage/A Ross</i></p> |
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### Public Items - For Advice

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| <p>4. <b>External Audit Annual Report 2021-22</b><br/><i>To consider the attached report by the External Auditor.</i></p> <p>5. <b>Internal Audit Charter</b><br/><i>To consider the attached document from the Internal Auditor.</i></p> <p>6. <b>JAAC Terms of Reference</b><br/><i>To consider the attached document from the OPCC Chief Finance Officer</i></p> <p>7. <b>JAAC Forward Plan Review</b><br/><i>To agree the attached forward plan.</i></p> | <p><i>L Luddington</i></p> <p><i>A Harrop</i></p> <p><i>C Hodgson</i></p> <p><i>P Bearpark</i></p> |
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### Public Items - For Information

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| <p>8. <b>Internal Audit</b><br/><i>To consider the attached reports from the Internal Auditor.</i><br/><i>Internal Audit Charter</i></p> <p>(a) Internal Audit Progress Report</p> <p>(b) Data Migration Review Draft Terms of Reference</p> <p>(c) Business Services Future Controls Draft Terms of Reference</p> | <p><i>A Harrop</i></p> |
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| 9.  | <b>Service Assurance Plan</b><br><i>To consider the attached report from the Chief Constable.</i>              | L Willis   |
| 10. | <b>JAAC Annual Report 2021-22</b><br><i>To consider the attached report from the JAAC Chair</i>                | P Bearpark |
| 11. | <b>JAAC Member Recruitment</b><br><i>To consider the attached document from the OPCC Chief Finance Officer</i> | C Hodgson  |
| 12. | <b>Update on PSAA External Auditor Procurement</b>                                                             | P Bearpark |
| 13. | <b>Any Other Business</b>                                                                                      | P Bearpark |

**PART 2**

*The following matters will be considered in private as they involve the likely disclosure of exempt information as defined in the Freedom of Information Act 2000, in accordance with the section indicated below: -*

<b>Item</b>	<b>Section</b>
Action Log	(31) Law Enforcement
Internal Audit: Final Report	(31) Law Enforcement
Joint Strategic Risk Register	(31) Law Enforcement

**Part 2 - Private Items**

- | <b>Part 2 - Private Items</b>                                                                                                                                           | <b>Contact</b> |
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| 14. <b>Minutes of the Joint Audit Advisory Committee</b><br><i>To approve the minutes of the Joint Audit Advisory Committee held on 29<sup>th</sup> September 2022.</i> | P Bearpark     |
| 15. <b>Action Log</b><br><i>To consider the attached action log update.</i>                                                                                             | P Bearpark     |

**Private Items – For Advice**

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| 16. <b>Strategic Risk Register</b><br><i>To consider the attached report by Chief Constable/PCC.</i> | L Willis |
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**Private Items – For Information**

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| 17. <b>Internal Audit Property and Evidence Management Review Final Report</b><br><i>To consider the attached report from the Internal Auditor.</i> | A Harrop |
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***For further information about this Agenda, please contact Clare Hodgson on 01606 364000.***